

ROLE, RESPONSIBILITIES AND TASKS OF THE SUBJECT FACILITATORS

The role, responsibilities and tasks of the subject facilitators would be *dynamic in quality and emerge based on the changing and emerging needs of the school*. In a way, such important positions should define their role and responsibilities. However, as a starting the role of the subject facilitators will be to provide *facilitative inputs and support* to the subject teachers through a collaborative and consultative process of active and proactive discussions with them, on an ongoing basis. Another important part of the role would be to convene periodic faculty meetings to facilitate peer learning.

Some points that could be kept in mind are as follows:

1. Bringing about a sound and learning oriented faculty group with trust, understanding and team work.
2. Enabling good teaching-learning ideas to be shared by the fellow teachers so that the academic and intellectual environment of the faculty group is exciting.
3. Identification, collection and dissemination of information relevant to the subject for improving teaching-learning processes and for better assessment and evaluation.
4. Identification, collection and dissemination of information relevant to the subject for improving expertise of the teachers.
5. To guide teachers and enable appropriate support to the weaker students and to provide enhanced inputs to the brighter ones.
6. Scanning, identifying and recommending teacher resources like books, CDs, DVDs, Charts and other teaching aids to the school as a team.
7. Preparing brief minutes of the faculty meetings and circulating to all staff.
8. Provide the required support to the other faculty groups and coordinators so that a harmonious coexistence of individuals is attempted earnestly by all.
9. Interfacing and soliciting support of the School Management to achieve the above.
10. Coordinating and networking with facilitators of other subjects to learn and share interesting pedagogical techniques and explore inter-disciplinary approaches to teaching the subjects. This team of subject facilitators should foster the learning culture of the school.
11. To identify subject experts from outside the school to act as the resource people for the school. The resource team will be invited as speakers in different workshops organized for teachers and students.